

**PERSONNEL COMMISSION  
Manhattan Beach Unified School District  
325 S. Peck Avenue  
Manhattan Beach, CA 90266**

**Notice of Public Meeting  
January 27, 2011  
4:00 p.m.  
District Office – 1<sup>st</sup>. Fl. Conference Room**

**AGENDA**

**I. WRITTEN AND ORAL COMMUNICATION**

A. Commissioners

1. Approval of Minutes – January 14, 2011
2. Approval of Eligibility List – Operations Worker

- B. Administration
- C. Employees
- D. Citizens

**II. ADJOURNMENT**

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY  
Any individual with a disability who requires accommodation to participate in  
a Personnel Commission meeting may request assistance by contacting  
Kathy Hall, Director of Human Resources, 325 S. Peck Ave. Manhattan Beach, CA, 90266.  
Phone (310) 318-7345, x 5915, OR Fax (310) 303-3824.

Manhattan Beach Unified School District  
PERSONNEL COMMISSION MINUTES

JANUARY 14, 2011

Attendees:

Commissioners: Vida Holguin and Cynthia Strand

District Staff: Kathy Hall, Director of Human Resources; Gina Germani, Human Resources Technician – Classified; and Donna Hilgendorf, Administrative Secretary and Recorder.

CSEA Representatives: None present

Ms. Holguin called the meeting to order at 8:30 a.m.

**I. WRITTEN AND ORAL COMMUNICATION**

**A. Commissioners:**

**1. Approval of Minutes:**

Ms. Holguin made a motion to approve the minutes of the December 17, 2010, Personnel Commission meeting, seconded by Ms. Strand.

**The minutes of the December 17, 2010, Personnel Commission meeting were approved 2:0.**

**2. Approval of Eligibility List:**

**IA Special Education – Intense Behavioral Instruction**

There are three (3) open positions. Ms. Strand made a motion to approve the Eligibility List for IA Special Education – Intense Behavioral Instruction, seconded by Ms. Holguin.

**The Eligibility List for IA Special Education – Intense Behavioral Instruction was approved 2:0.**

**B. Administration:** Nothing at this time

**C. Employees:** None present

**D. Citizens:** None present

**II. ADJOURNMENT**

Ms. Strand adjourned the meeting at 8:32 a.m.

We will schedule an additional Personnel Commission Meeting in January, 2011.

Date to be determined.

**Manhattan Beach Unified School District  
Personnel Commission**

**Eligibility List  
Operations Worker  
Written Exam 01/07/11 Oral Exam 01/18/11**

No.	First	Last	Written	Written @ 25%	Oral	Oral @ 50%	App	App @ 25%	Prom/ Vet	Overall
<b>PROMOTIONAL</b>										
1st	Sharon	Yeargain								
<b>OPEN</b>										
1st	Maria	Garcia								
2nd	Mark	Ballard								
3rd	Michael	Adams								
4th	Darren	Knight								
5th	Eric	Taylor								
6th	James	Gipson								
(7th) tie	Dante	Anton								
(7th) tie	Octavio	Navarro								
8th	Hugo	Ramirez								
9th	James	Geirman								
10th	Brayan	Ramirez								
11th	Michael	Brown								
12th	Jonathan	Tucker								
13th	Dwayne	Bland								

**Scoring:**

Written: 25%  
App/Resume: 25%  
Oral 50%

Type of Exam:  
( ) Open  
(X) Open & Promotional  
( ) Promotional

Date of Certification: 01/27/11  
Expiration Date: 01/27/12